

Assistant Manager – Legal

SCOPE OF RESPONSIBILITIES

- Supporting the Legal Counsel in all contract negotiations as deemed necessary, including negotiations with vendors in various satellite program undertaken by the company or group company
- Contract management
- Preparing, reviewing and drafting legal documents and contracts including transponder lease agreements (TLA), satellite services agreements, confidentiality and non-disclosure agreements (NDAs), consultancy agreements, shareholder agreements, joint venture agreements, tenancy agreements
- Providing legal opinions and advice to the Legal Counsel and various stakeholders
- Review and drafting of financing documents for satellite program or any other financing related matters
- Liaising and coordinating with company's external legal counsel
- Monitoring trademark matters

REQUIREMENTS (Education, Experience, Skills, Attributes / Behaviors, Others)

- Graduated with a Degree holder in Law, or a combination of law with other disciplines from a recognized university;
- Possess excellent command of verbal and written English;
- Excellent legal drafting / writing skills;
- Called to the Bar for at least 5 years, either in Malaysia or parallel Bars;
- Practiced in an established legal firm; or attached to a Legal Department of an organization for at least 5 years;
- Knowledge and experience in the telecommunications industry; Communications and Multimedia Act (CMA) and its
- Regulations would be an advantage; good understanding and working knowledge of Company Law;
- Experience and knowledge in legal issues relating to banking and financing matters;
- Willingness to embrace new skills in the specialized satellite industry;
- Ability to work independently and as well as a team; and
- Mature person, possessing good negotiations and interpersonal skills.